

# Highwood Primary School



Promoting Resilience – Achieving Potential

## Remote Education Provision

**Approved by: School Development Committee**

**Date: 17.11.21**

**Prepared: November 2021**

**Next review due by: September 2022**



## **Remote Education Provision - Information for parents**

This information is intended to provide clarity and transparency to pupils, parents and carers about what to expect from remote education, when national or local restrictions require entire cohorts (or bubbles) to remain at home. Its purpose is to ensure that there are procedures in place, to support children effectively, in the event that they are unable to be taught at school. Support for children and parents will include identifying ways to make sure that children can access effective teaching and learning equitably, taking into account their individual learning needs. For details of our provision when individual pupils are self-isolating, please see the final section of this page.

### **Will my child be taught broadly the same curriculum as they would if they were in school?**

Yes, we will teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we may need to make some adaptations in some subjects. For example, where a task requires lots of discussion the teacher may amend to make it more suitable for remote learning by use of technology such as Google Jamboard. PE learning tasks will also be flexible to allow children to access them depending on their individual circumstances.

Each class has a Google Classroom. Teachers upload work onto it in line with the National Curriculum and the teaching and learning which is occurring in school. Work submitted is marked online for children to receive feedback on their work. This may include verbal feedback using 'Mote' and children will be expected to follow through on any next steps in order to improve their work and to complete corrections. Parents are welcome to arrange for a paper copy of the work to be made readily available for collection by contacting the school office.

### **What should my child expect from immediate remote education during the first day or two of pupils being sent home?**

If a bubble is closed, whilst the school is open to all other children then the children will be sent home with their reading and home learning books. Accelerated Reader or Reading Eggs passwords can be found in their reading journal. All children should already have their Google Classroom login but if your child has lost theirs, it can be requested through the school office via - [reception@highwood.herts.sch.uk](mailto:reception@highwood.herts.sch.uk)

From day 2 (staff permitting), your child should start receiving instructions for their learning for the day and the activities will be uploaded to Google Classroom. We will endeavor to send daily morning emails to the children but this is only possible if the teaching staff are not required to teach elsewhere. In this event, full instructions and guidance will be uploaded onto the Google Classrooms for children and parents to access and children can request additional support by messaging their class teacher.

## Remote teaching and study time each day

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the same amount of time as children in school. The timetable for the day will match that of children in school and support will be available during normal school hours. If children are unable to complete the learning tasks they are set, then they (or parents/carers on their behalf) should discuss this with the class teacher. Parents should telephone or email the school office and the class teacher will make contact to discuss your individual circumstances.

<b>EYFS</b>	Flexible - depending on the child. Child initiated learning is key to Nursery and Reception children.
<b>Key Stage 1</b>	3 hours per day.
<b>Key Stage 2</b>	4 hours per day.

## Accessing remote education

### **How will my child access any online remote education you are providing?**

All children will access their online lessons using Google Classroom via their own logins. Children will be able to ask questions and request support during the day using Google Classroom comments. If appropriate, small groups of children may receive additional sessions to help their learning. All tasks will be set as Google Classrooms assignments and children will "hand in" the work they do either via Google classroom. Feedback will be given on all pieces of work handed in. Children will continue to be rewarded for their effort and achievement using Class Dojo points and parents and carers may message staff using this platform as usual.

Depending on their age and year group, children will also have access to the following subscription websites.

[www.readingeggs.com](http://www.readingeggs.com)

<https://www.myon.co.uk/login/>

<https://ukhosted123.renlearn.co.uk/6706315/default.aspx>

<https://www.sumdog.com/en/>

<https://trockstars.com/>

<https://www.lexialearning.com/>

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some children may not have suitable online access at home. We take the following approaches to support those children to access remote education: If your child does not have access to a laptop or other suitable device but your home does have a high-speed internet connection, then we may be able to lend them a laptop. Parents and carers should make contact with the school office for further information. For any children that do not have any access to the internet, printed materials will be prepared and can be collected from school. Work will be provided and collected weekly and feedback given on the previous week's work.

For some families there is also the option to receive extra mobile data from your phone provider. Please contact the school office for more information on how to access this.

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

EYFS and Year 1

- Children will have access to the full curriculum through videos and activities set on Google Classroom.
- Videos will be engaging and tailored to children's interest through book based learning.
- Ideas and activities for child initiated learning will be provided for parents.
- All activities will have suggestions for objects found around the house to support any maths learning, this correlates with our CPA approach within school.
- Teachers will be available to call any parents that are struggling with engaging their children with remote learning.
- Regular Google Meets will be scheduled to ensure that the children are seeing their teachers and peers to maintain the connection with school which will aid the transition to full return.

Class Teachers will:

- Follow their usual planning as closely as possible for all subjects
- Provide recorded remote lessons or links to recorded lessons such as the government recommended Oak Academy <https://www.thenational.academy/> that explain concepts and help children to understand their learning tasks
- Feedback to children on their emailed learning or work submitted through Google Classroom
- Provide additional support for children where needed

- Share story time videos where possible
- Monitor the daily engagement of children and contact the families of those not engaging in order to offer support
- Pass on any safeguarding concerns to our safeguarding team

Teaching Assistants will:

- Support children that they usually work with at Highwood with personalised learning
- Support class teachers to upload work and to engage with children's learning
- Share story time videos where possible
- Pass on any safeguarding concerns to our safeguarding team

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

We understand that these are difficult times for everybody and no two families' position are the same. Your circumstances, access to technology and the ages of your children will all determine how you are able to support them with their learning. Please be reassured that our expectations are flexible and we are always available to support and help where we can.

We expect that children will:

- Log in to the Google Classroom to access the learning that has been set by their teachers daily
- Submit work to their teachers via Google Classrooms
- Ask for help via Google Classroom when they need it
- Engage appropriately with class Google Meets and assemblies

We ask that parents and carers:

- Help children to log in to Google Classroom and other learning platforms
- Monitor children's safe access to the internet
- Report any problems accessing learning to the class teacher
- Set routines at home to support your child's education
- Discuss and engage with the learning together with your children
- Read with or encourage your child to read daily

## **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

It is important that children continue their learning during any period of learning at home. The class teacher(s) will monitor children's completion of work to ensure that as many tasks as possible are completed over the course of a week. If we are concerned that a child is not attending or not engaging successfully with their remote learning then we will contact you personally by telephone and / or email to discuss how we can work together to ensure your child's education is not interrupted.

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Feedback will usually be a written or recorded comment
- For some pieces of work we will issue a marked score
- Where necessary, more detailed feedback may be issued to help a child or group of children understand a misconception in a virtual live meeting
- Children will receive feedback on all work they submit

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example those pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- All pupils with a SEND have a personal plan, which are under review and individualised targets will be set to support children either at home or at school, if they are a child of a critical worker.
- All pupils who have specific interventions set by outside agencies e.g. SpLD will be offered additional support by the SENDCo Inclusion Team to support learning. Individualised learning packs will be created for home learning. Interventions will continue by Google Meet with prior agreement from parents and carers.
- Those children who have outside agencies involved are discussed with the relevant key worker and additional support given e.g. Outreach teacher to contact parent directly.
- All pupils with an EHCP or an EHCP application in process will be offered a place in school. If the place is declined, then regular contact will be agreed from the class teacher and/or SENDCo.
- Pupils that the SENDCo works with for an intervention will be offered online live

- intervention support via Google Meet on a weekly basis.
- The SENDCo will support all teachers in providing work that is appropriate for children identified as having SEND.

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school. Parents and carers will be regularly informed of the current position at school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

While remote teaching is not possible while the class teacher is teaching their class, we will use broadly the same approach as outlined above. We will ensure individual pupils self-isolating are taught a planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects and provide feedback.

Each day, the class teacher will set work that is in line with the work that is happening in the classroom. Written slides explaining the learning along with tasks to be completed will be published using Google Classroom and children's completed tasks will be submitted and marked by the teacher. Children can request additional support using Google Classroom and adults in school will respond to these requests when they are available.