



**Highwood Primary School**  
**Mead Way, Bushey, Watford, Hertfordshire, WD23 2AW**  
 Tel: 01923 256210 E-mail: admin@highwood.herts.sch.uk

**Promoting Resilience, Achieving Potential**  
 Headteacher Mrs B Rai

Wednesday 20<sup>th</sup> December 2023

Dear Parents and Carers,

We have been extra busy at Highwood as we welcome Christmas and come to the end of term. I would like to say a big thank you to all the staff, governors, and Friends of Highwood Committee who work tirelessly to deliver high-quality learning and experiences for our children.

We wish everyone a very happy holiday. We send you warmth, joy, and peace for a Happy Christmas and a wonderful New Year.

Thank you once again for all you do and for your support.

There is lots to celebrate and we look forward to an exciting 2024.

**A few gentle reminders as we commence the spring term:**

1. All children should be in class at 8:50am for the Start of the Day Activity.
2. We would like an improvement in uniform presentation, including the correct Highwood sweatshirt/cardigan. Don't forget we have our pre-loved/unnamed lost property stand just in front of the office for you to help yourselves to any items you might need.
3. Please remember to name all clothing and belongings.
4. We want to continue to drive through the actions set by the OFSTED Inspection in June.
5. We want calmer play and lunch times. We will continue to develop OPAL.
6. We want every child to read at home daily and use their reading record.

**The festive period can be a difficult time for some. If you need support during this time, please always reach out.**

Mind: 0300 123 3393

Samaritans: 116 123

Childline: 0800 1111

If you have a safeguarding concern, please phone: **0300 123 4042 day or night.**



Remember to teach your child to stay safe online. Please remain safe and take care. We look forward to welcoming you back to school on Thursday 4<sup>th</sup> January.

Yours sincerely,

Bindu Rai  
 Headteacher

