



**Highwood Primary School**  
**Mead Way, Bushey, Watford, Hertfordshire, WD23 2AW**  
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**Promoting Resilience, Achieving Potential**  
Headteacher Mrs B Rai

Friday 29th September 2023

Dear Parents and Carers,

**Firstly an enormous thank you for your act of kindness.** Your donations to our Harvest Table of Plenty are gratefully appreciated. **There is still time to bring items in.**

On Monday, Reverend Penny and Tricia Bastable from Watford Schools Trust delivered a thoughtful assembly to help the children understand the importance of caring.

**Morning drop-offs - new pilot** To help you with the morning routine to get to school and to ease the congestion, we will trial the opening of the gate between Nursery through KS1 in the mornings. Children can walk through independently.

We want the adults to settle the children quickly with the morning registration activities.

As always, in the morning, parents and carers cannot walk through. There is always time to speak to the class teachers at the end of the day or leaving a message at the Office with Miss Graham or Mrs Edmunds.

**I end the week sharing the following staff news.** Mrs Carter will be leaving us to work full time at a local school that she currently supports. Mrs Carter has brought financial astuteness and stability whilst school funding has decreased. When I joined the school, she was steering the school in the right direction through health, safety, and compliance during Covid 19. She has brought much strength of support to governance as well. We wish her well.

Congratulations to Mrs Khindey who will also be leaving to take up her first Headship. Through a unanimous decision, she has been appointed as the Headteacher of Chater Junior from January 2024. We are so grateful for the significant contribution made at Highwood. She has a genuine belief and passion in the potential of every pupil in her care.

Mrs Shepherd, after over 15 years at Highwood has decided it's time to start a job nearer to where she lives. She has been long associated with the school because her own children attended here. Her gentle and calm approach has always brought the best out in the children.

We wish all our colleagues our sincere best wishes in their personal and professional endeavours.

Wishing you a restful and enjoyable weekend.

Yours sincerely,

Bindu Rai  
Headteacher

