



# Highwood Primary School

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Promoting Resilience, Achieving Potential

Cathy Cox – Interim Headteacher

Friday 7 July 2017

Dear Parents and Carers of Year 6,

Thank you for your patience and understanding whilst we have been trying to ensure that the Year 6 Production goes ahead. We hope you have read the letter earlier this week explaining that this will now take place on Monday 17<sup>th</sup> July, at Queens' School, in the school hall on the north side (opposite side to Power League). Plenty of parking is available on site.

The main event will be a 'Secret Cinema' experience where we take you back to school. As new pupils of the school, you have been invited to attend an assembly (our performance) to receive a warm welcome from the Headmaster. Children should be brought to Queens' between 6.00pm and 6.15pm and handed over to a member of staff. The hall doors will open to the audience at 6.15pm so please take your seats promptly for a 6.30pm start. Luckily, members of the current Year 6 will be on hand to help you find your place and settle into life at Highwood Primary School. As new members of the school, you are encouraged to attend the assembly in school uniform. We understand that it can be a rush to arrange a uniform at such short notice, but all attempts to participate and fit in will be greatly appreciated.

Sadly, as a result of limited space at Highwood, we are unable to host the whole school and parents together for a Leavers' Assembly on the last day of term. Therefore, once the assembly (our performance) is over, we will share some memories and say farewell to the current Year 6 pupils. Members of Highwood Staff will say a few words about each pupil before they are handed their leaving gift. This fond farewell will replace the Leavers' Assembly which had been scheduled to take place on the last day of term.

Each child will be allocated 3 tickets (please note no children under 3 will be admitted and that any other siblings will require a ticket). If you do not need all three tickets, please return any spares to the office so that they can be re-allocated to a waiting list on a first-come first-served basis.

We hope that you are all able to attend this exciting and action-packed live (and pre-recorded) event. Tickets are free but must be ordered in advance. Please note: there will be no entry without a valid ticket. There will be a donation bucket should you wish to contribute towards the cost of the performance on the night as Queens' have had to charge us £140 to hire the venue and site team.

We look forward to seeing you all there!

Kind regards,

Mr Matthew Morey and the Year 6 Team

